

**CITIBUS CORP.**

151-19 6<sup>th</sup> Road  
Whitestone, NY 11357  
718-767-0353

[WWW.CITIBUSNYC.COM](http://WWW.CITIBUSNYC.COM)

Transportation Services Application and Agreement

For Students of Bronx High School of Science and the High School of American Studies residing in Queens.

Student Name (Last): \_\_\_\_\_ (First): \_\_\_\_\_ Male/Female

Address: \_\_\_\_\_ Apt. # \_\_\_\_\_ City: \_\_\_\_\_, NY Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student Cell: \_\_\_\_\_ Student e-mail: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Year Entering Sept. 2022 (circle): Freshman Sophomore Junior Senior

Mother's Name: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Check one to indicate school:  Bronx High School of Science  High School of American Studies

Check one to select a payment option:

**Round 2 Contract offer for CURRENT CITIBUS RIDERS-** – Current Contract #: \_\_\_\_\_

- PLAN A: **Round 2 Contract Price \$4288**  
Non-refundable deposit of \$500 **due May 1, 2022**  
Non-refundable balance of **\$3788 due May 30, 2022**
- PLAN B: Early Bird Payment Plan Price **\$4498**  
Non-refundable deposit of \$500 **due May 1, 2022**  
Non-Refundable balance of deposit of **\$1558 due May 30, 2022**  
Non-Refundable payments of \$488 due September 1, 2022, through January 1, 2023

**Round 2 FOR NEW UPPER CLASS (NON-CITIBUS) RIDERS –**

- PLAN C: Early Bird Special Price **\$4288**  
Non-refundable deposit of \$750 **due May 1, 2022**  
Non-refundable balance of **\$3538 due May 30, 2022**
- PLAN D: Early Bird Payment Plan Price **\$4498**  
Non-refundable deposit of \$750 **due May 1, 2022**  
Non-Refundable balance of deposit of **\$1308 due May 30, 2022**  
Non-Refundable payments of \$488 due September 1, 2022, through January 1, 2023  
**\*\*RATES WILL INCREASE May 2, 2022.\*\***

**INCOMING FRESHMAN ONLY:**

- PAY IN FULL (Freshman Only) Price \$4188**  
**Non-refundable deposit of \$500 due May 1, 2022**  
**Non-refundable balance of \$3688 due May 30, 2022**
- PAYMENT PLAN (Freshman Only) Price \$4488**  
**Non-refundable deposit of \$500 due May 1, 2022**  
**Non-Refundable balance of deposit of \$1548 due May 30, 2022**  
**Non-Refundable payments of \$488 due September 1, 2022, through January 1, 2023**

Contracts may be paid by Credit Card\*, Check, Money Order, Cash or ACH bank transfer.

\*There is a 3% processing fee for credit card payments.\*

**Credit Card Agreement:** CITIBUS prefers payment by check or ACH bank transfer. However, we accommodate those who wish to use a credit card. CITIBUS is making this exception as an accommodation, and you have a complete understanding that you will not dispute this credit card charge for any reason. Thank you for your compliance.

\_\_\_\_\_ Please initial here that you have read, understand and agree to the credit card terms above.

**Credit card payment may be made online or by completing the section below:**

Amount: \$ \_\_\_\_\_ Date paid: \_\_\_\_ / \_\_\_\_ / 2022 Name on Card: \_\_\_\_\_

Credit Card: Visa, MasterCard, Am Ex, Discover #: \_\_\_\_\_

Expiration Date: \_\_\_\_ / \_\_\_\_ Security Code: \_\_\_\_\_

**ACH Bank Transfer may be made online or by completing this section below:**

Bank Name: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Bank Acct #: \_\_\_\_\_ Bank Routing Number #: \_\_\_\_\_

All applicants must (1) initial the following statement, (2) complete this application in its entirety, including checking their preferred payment option, and (3) supply a current clear headshot photo of the student applicant on a white background.

**I have read, understand and agree to the terms set forth on page 3. \_\_\_\_\_ (initial) which includes “Transportation charges are not refundable.”**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ ,2022

Print Name: \_\_\_\_\_

Citibus Corp. Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ ,2022:

Acceptance of this application and agreement is at Citibus' sole discretion.

## Terms of Agreement

If this application is accepted by Citibus Corp. (“Citibus”), Citibus will provide the student referenced above (the “Student”) transportation services to and from Bronx High School of Science or the High School of American Studies (each, a “School”) during the 2022/2023 school year on the terms and conditions set forth in this Agreement below.

**Transportation charges are non-refundable. Citibus reserves the right to suspend operations without refund.** Service may be suspended due to weather or road conditions, or school closures. Citibus also reserves the right to suspend service for individual students and to revoke transportation privileges due to student misconduct. *Lending or passing a bus pass to another student is misconduct that may result in revocation of transportation privileges.* A student’s transportation services will be suspended if their monthly payments are ten days or more late. Service will not be reinstated until account is brought up to date. Refunds will not be issued for student absences. Students will be required to share bus benches in keeping with the vehicles legal seating capacity.

Please note that operating a bus system is capital intensive. After committing to the operation of routes for the school year, Citibus incurs a variety of costs including commitments for equipment purchases, leases, depreciation, supplies and materials as well as financial commitments relating to personnel, storage and maintenance facilities, and office space, which cannot be avoided. Therefore, Citibus cannot offer refunds if schools are closed due to COVID-19 related restrictions, if regulatory agencies require a reduction of vehicle seating capacity or for any other reason. Please consider this policy before submitting your application.

Students are required to show school ID and their Citibus bus pass when boarding a Citibus vehicle. Lost bus passes will be replaced by Citibus, on notice from the student rider with a forty-dollar (\$40) replacement fee. Replacement fees are payable by check or money order only.

This contract is valid for one primary pick up in the morning and one drop off after dismissal after the ninth period. (The timing of our bus schedule reflects where the majority of our riders attend school. On occasion, the schedule of the two high schools differ. On those exceptional dates (approximately five per year), Citibus will provide a general route with generic stops.) For students residing in two locations or for other special circumstances, Citibus tries to accommodate students on additional routes. If an unsold seat is available, Citibus will accommodate a student on a vehicle servicing a route different from the student’s primary route. However, many buses are filled to capacity. To guarantee two seat assignments on two different routes, students are required to purchase an additional reserved seat.

**BUS STOPS & ROUTES:** All our routes under this contract are in Queens. We like to travel on the safest main thoroughfares and snow emergency streets, as close to your home as logistically possible. Routes are finalized in early August. Any student with an address change after 8/1 may be required to go to an existing bus stop for service. Any student that signs up for service after 8/1 may not be scheduled to ride until 9/23. Please note many routes SELL OUT quickly, the number of buses we schedule are determined the first week of August. Please do not delay in sending in your contract.

Students are requested to be at their bus stop five minutes prior to their official pick-up time. To maintain schedules, drivers are instructed not to wait beyond scheduled pick-up times. Citibus will not be responsible for the cost of alternative transportation incurred when a student misses their bus. All route times are subject to change, students will be given notice of such change. In addition, Citibus is not responsible for lost items or items left on its buses.

Transportation services are personal to the students that have applied for transport and are not assignable by students. Citibus, however, may assign its obligations to another transportation company without consent.